

As Group Managing Director, leading the members of the Board of Directors of the SWGR Group of Companies, I am committed to ensuring that the SWGR Group work activities are carried out safely at all times.

By implementation of this policy SW Global Resourcing Ltd contributes to: achieving a high standard of safety and risk management for our road vehicle fleet and authorised drivers; providing information to employees, contractors and suppliers on what actions are needed to reduce or remove road risk on business journeys; the avoidance of unnecessary journeys made by road; and SWGR's goal of making sure that everyone is Safe Together.

SWGR's principles for the management of occupational road risk are as follows: implementation of a company-wide system to facilitate the principles of Safe Driver; provision of a fleet of company vehicles which are selected, inspected, managed and maintained to deliver the principle of Safe Vehicle; and introduction of technological solutions to deliver the principle of Safe Journey

The aim of this Policy is to reduce vehicle incident and at-fault work related road collision costs and injuries by 50% over three years by promoting a safe driving culture within the organisation.

The main objectives of this policy are:

1. To reduce the number of accidents Our employees may be involved in
2. To make drivers aware of the main risks they face or create when driving for work
3. To make sure that employees who drive vehicles in the course of their work demonstrate safe, efficient driving skills and other good road safety habits at all times
4. To maintain all company vehicles in a safe, clean and roadworthy condition to ensure the maximum safety of the drivers, occupants and other road users, and reduce the impacts of company vehicles on the environment – this also applies to personal vehicles used for work purposes.

The following actions in company vehicles will be viewed as serious breaches of conduct and dismissal may be a consequence:

1. drinking or being under the influence of drugs while driving
2. driving while disqualified or not correctly licensed
3. reckless or dangerous driving causing death or injury
4. failing to stop after a collision
5. acquiring penalty points leading to suspension of licence

Company vehicles are expensive items of business equipment that must be maintained in a legal, road worthy condition at all times. Every driver of a Company vehicle is required to read this document and become familiar with the various sections.

**Signed:**



**Raj Sinha**  
**Group Managing Director**